

Arapahoe Public School
Board of Education – Regular Meeting
School Library
October 10th, 2016 8:00 pm

President Todd Watson called the meeting to order at 8:00 pm.

President Todd Watson welcomed the visitors and announced that the Arapahoe Board of Education follows the rules of the Open Meetings Act which is posted.

The following members were present: Todd Watson, Dan Warner, Rod Whipple, Kelly Breinig and Lisa Anderson.

The following member(s) were absent: Dennis Roskop, but will arrive later.

Also present was Dr. George Griffith, Superintendent, Bob Braithwait, Principal and Cassie Hilker, Board Secretary. Guest(s) included Molly Blickenstaff and Tammie Middagh.

A motion was made by Warner and seconded by Whipple to approve the agenda. AYES: Warner, Whipple, Breinig, Anderson and Watson. Motion carried 5-0.

President Watson asked for Public Comment. Molly Blickenstaff wanted to re-visit the after school program. They had tried to purchase the Holbrook school, but the repairs were too costly at this time. She asked that if the school was still open to an after school program that they keep that in mind as the construction process progresses. She offered any assistance she could provide. Watson thanked her for the update. Watson asked what would be needed. Blickenstaff responded that a license must be held by the school, an administrator and staff to work the program and snacks after school. She gathered some information from Southwest Public Schools on how they run their program. Staff working in the program would need to meet some continuing education requirements. Blickenstaff is not looking to add to the scope of the construction project at all, but if there is a space that could be used as dual purpose. Griffith was interested in the licensing requirements and Blickenstaff was happy to provide him with that information. The board thanked Molly for the information.

REPORTS

Braithwait reported that MAPS testing is almost complete in both buildings. We have a few students that need to make up some tests. Teacher evaluations have begun. We have started a Mock Trial Team on a trial basis and it seems to be going pretty well right now. Heidi Thomas is the coach. The 5th/6th grade Fall Concert has been changed to the 5th – 8th grade Fall Concert and will be tomorrow at 7:00 pm. Notes have gone home to all parents with the change. Kudos to Mr. Paulsen, we hosted our own Cross Country Meet again this year, but he also hosted RPAC and we will host districts this Thursday. Before we meet in November, Volleyball Subs and Districts will be over and Football 2nd round of playoffs will be completed. Fall Break will take place October 27th-28th. Musical will take place November 4th with a matinee at 9:00 am and November 5th Musical Dinner at 6:00 pm and Performance at 7:00 pm. FFA bull Fry will be November 11th.

Griffith reported that he and Cassie attended the School Law Conference and picked up some really good information. I emailed the links to the presentations for your review. I was able to get the budget filed on time and have sent the proof of publication of the Summary of Changes. The parent teacher conferences seemed to go well and I want to thank Mr. Braithwait and Donna for their work in setting up the meal for the evening. Kate Hatch from ESU 11 was out on October 5th during our late start to assist our team in preparing for the external team visit. I think things are going well with the preparation for the onsite visit with our teachers working hard on the presentations and gathering information.

Braithwait added that there was an 83% turn-out for the elementary and a 74% turn-out for the high school. This was a really good turn-out. Watson appreciates the parents' attendance at parent teacher's conferences.

Board Member Reports – Breinig expressed her appreciation to the board for excusing her absences while she was gone. She appreciated all of the updates from Dr. Griffith and tried to stay current.

Roskop joined the meeting at 8:16 pm.

Board Committee Reports – Watson reported that the Building & Grounds Committee (Dennis, Todd and Rod) met with the architects. They drew up some designs that addressed moving the locker rooms closer to the gym and centralizing the central office. However, each drawing added square footage. The committee asked the architects to present some plans keeping the square footage closer to that of previous plans. Watson asked the board what they thought was most important to accomplish between the locker rooms or central office. The board responded that the central office would be most important for safety and security purposes. Moving the locker rooms closer to the gym would be nice, but may be too costly. The next committee is set for Wednesday, October 12th at noon. If anyone has any questions or suggestion, please share them with a committee member or Dr. Griffith.

Roskop reported that the Finance Committee met and reviewed the bills and everything looked in line. The QCPUF has around \$6,000 remaining.

ACTION ITEMS

A motion was made by Whipple and seconded by Breinig to approve the Consent Agenda as presented, which included minutes from previous meetings and financial reports. AYES: Whipple, Breinig, Roskop, Anderson, Watson and Warner. Motion carried 6-0.

A motion was made by Breinig and seconded by Warner to approve claims including the General Fund, Lunch Fund, QCPUF and Student Fee Fund totaling \$359,679.33. AYES: Breinig, Roskop, Anderson, Watson, Warner and Whipple but abstaining from claim number 28155 to Applied Communications Technology for \$290.00 and from claim number 28159 to ATC for \$349.61. Motion carried 6-0.

Griffith presented 2 options for the timeline for the issuance of bonds. Option 1: Issue Series 1 for a par amount of \$9,995,000 as bank qualified and with a rating in November/December 2016. Principal \$9,995,000 plus estimated interest of \$2,834,727.92, total \$12,829,727.92. Issue Series 2 for a par amount of \$2,665,000 as bank qualified and without a rating some time in 2017. Principal \$2,665,000 plus estimated interest of \$668,860, total \$3,333,860. Estimated Grand Total for Option1 is \$16,163,587.92. Option 2: Issue Series 1 for a par amount of \$4,615,000 as bank qualified, with or without a rating in November/December 2016. Principal \$4,615,000 plus estimated interest of \$1,307,205.42, total \$5,922,205.42. Issue Series 2 for a par amount of \$8,045,000 as bank qualified, with or without a rating some time in 2017. Principal \$8,045,000 plus estimated interest of \$2,085,485, total \$10,130,485. Estimated Grand Total for Option 2 is \$16,052,690.42. There has been discussion at the Federal Reserve that they will raise interest rates 0.25% at their meeting in December. Given the possibility of interest rates rising, Griffith recommended proceeding with Option 1. A motion was made by Roskop and seconded by Warner to approve Option 1 accepting the par amount of \$9,995,000 in 2016 and the remaining \$2,665,000 in 2017. AYES: Roskop, Anderson, Watson, Warner, Whipple and Breinig. Motion carried 6-0.

A motion was made by Warner and seconded by Anderson to approve obtaining an initial credit rating prior to the issuance of bonds. AYES: Anderson, Watson, Warner, Whipple, Breinig and Roskop. Motion carried 6-0.

Griffith presented two options for the registrar and paying agent, Union Bank & Trust and BOK Financial, both out of Lincoln, Nebraska. Union Bank & Trust proposed a fee schedule that included \$500 per issuance for the acceptance and account set up fee, an annual paying agent and registrar fee at \$400 per issue and an annual dissemination agent fee of \$750.00. BOK Financial proposed a fee schedule that included \$350 per issuance for the acceptance and account set up fee, an annual paying agent and registrar fee of \$400 per issue and the dissemination agent fee is included in the paying agent and registrar fee. The board contacted Jay Spearman by phone to get clarification on the duties of the dissemination agent. According to Jay, both are very good companies to work with. A motion was made by Roskop and seconded by Whipple to approve BOK Financial as the registrar and paying agent. AYES: Watson, Warner, Whipple, Breinig, Roskop and Anderson. Motion carried 6-0.

Three proposals were provided for the site survey. Olsson Associates proposed fee was \$11,750 and could start within 5 days of approval and estimated to finish by November 4th. JEO proposed fee was \$13,500 and estimated to finish by October 31st. Buffalo Surveying proposed fee was \$13,542.75 and could start immediately and estimated to finish by November 28th. A motion was made by Warner and seconded by Breinig to approve hiring Olsson Associates to complete the site survey. AYES: Warner, Whipple, Breinig, Roskop, Anderson and Watson. Motion carried 6-0.

DISCUSSION ITEMS

Public Comment – The board will continue to keep the after school program that Molly inquired about in mind during the renovation / construction process. The board also asked about who would staff the after school program. They decided to continue discussing the after school program.

The board was provided a tentative draw down schedule for the construction / renovation project from Clark Enersen and Hausmann. Griffith said the draw down schedule would be used to determine when and how funds could be invested until needed to pay bills. This schedule has been provided to various banks and agencies to get proposals on what could be offered.

Griffith included the current board policies on investing for the board to review and will also share them with the attorney to get guidance on what can and cannot be done. Watson has talked to US Bank and they inquired if we had a separate policy on investing bond funds. That US Bank representative sent Watson some samples of policies, which he has shared with Dr. Griffith. Barry Ballou with Nebraska Liquid Asset Fund invests the money by laddering the CDs with a number of banks while keeping under the \$250,000 FDIC insurance limit. Anderson added that US Bank does charge a fee for going over the FDIC insurance limit. Watson emailed the draw down schedule to US Bank so that he could come up with a proposal. Breinig added that the information could be shared with the finance committee and they could meet and then bring forward a proposal at the November meeting.


Griffith advised the board that he has made initial contact with a member of the Teachers' Negotiation Team. They talked about trying to schedule a meeting with the committee after the State Education Conference in November. By that time, insurance information and changes should be available.

Griffith included a copy of the superintendent job description and evaluation tool and reminded the board that he does need evaluated twice during the first year. He proposed completing a fall evaluation and a spring evaluation.

Griffith reported that a request was received from the kitchen staff. According to information that they provided, 4.5 employees should be staffing our kitchen. They are asking to look at hiring 1 additional person, this would also assist when current staff is gone. Griffith is going to look into the request further, evaluate what is being done, how it is being done, etc. Braithwait had nothing more to add.

Board/Superintendent Workshop with NASB, Thursday, October 13th, 2016 at 6:00 pm in the library.
Regular Board Meeting, Monday, November 14th, 2016 at 8:00 pm in the library.

A motion was made by Whipple and seconded by Breinig to adjourn the meeting at 9:24 pm. AYES: Whipple, Breinig, Roskop, Anderson, Watson and Warner. Motion carried 6-0.



Respectfully submitted,
Cassie Hilker, Board Secretary